



INJURY/INCIDENT REPORTING

Any accident/injury should be attended to immediately. If in doubt, the player should be provided with proper medical attention via ambulance, hospital, GP etc.

Recording of **injuries and "near misses"** is central to Marist College Canberra's obligation to take such measures as are reasonable in all the circumstances to protect students, staff, and the wider College community from risks of harm that reasonably ought to be foreseen.

In your capacity as coaches/managers it is important that we provide you with a process for reporting injuries and near misses that occur as part of the College's sporting club activities so we can respond to and analyse the incidents, mitigate risks and put corrective actions in place where required.

We are introducing a new online incident reporting platform across the College, and as part of this rollout there is new **[MCC Sport Clubs Safety Incident Form](#)**. The online form will allow you to log incidents from any web browser or smartphone. Photos or other documents can also be attached to incidents when logged.

The process for logging incidents is simple. You simply need to go to the following link, which should be saved to your desktop computer, laptop or smartphone:

https://marists.csassurance.com/contracts/new?contract_template=15&token=xzQdsNSgqa2AoghxsLYR

You can save and return to the form should you need to.

Instructions to assist you with saving this link to your smart device are included below.

WHAT TO REPORT ON?

The types of Incidents we need you to report on are:

Injuries - Physical harm including:

- Loss of consciousness
- Bone fracture, sprain
- Dislocation
- Cuts or punctures where blood flows freely (e.g. stitches may be required)
- Teeth loosened or knocked out
- Ambulance required to attend
- Injured person stretchered from field of play
- Student parent/guardian advised by Teacher/Coach/Manager to seek further medical assistance.

Near Misses - On occasion an incident may occur which highlights the existence of a hazard; but *does not however result in an injury* (e.g. a volunteer may slip but not be injured).

Notifiable incidents - Those causing death, serious injury or a "dangerous incident".

The College is grateful for the generous support, assistance and work of our volunteers.



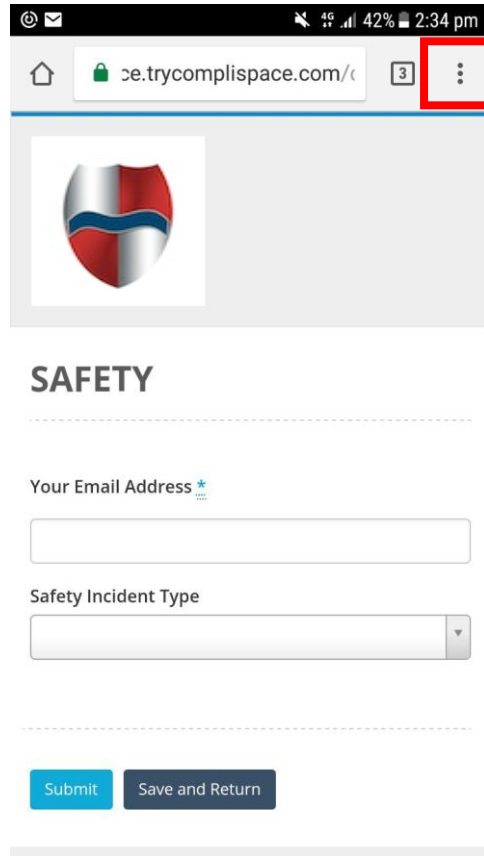
Marist College Canberra Cricket Club

<https://www.maristcanberracricket.com.au>



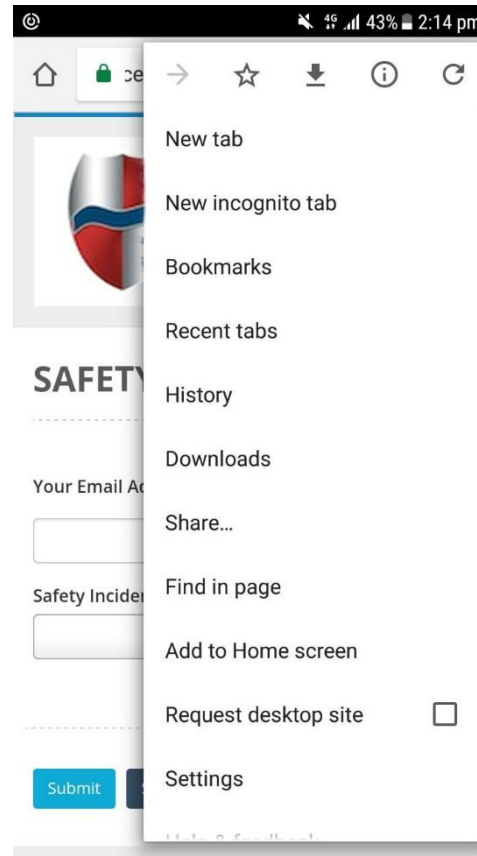
Saving the MCC Sports Incident Form to your Android Device

Use: https://marists.csassurance.com/contracts/new?contract_template=15&token=xzQdsNSgqa2AoqhxsLYR



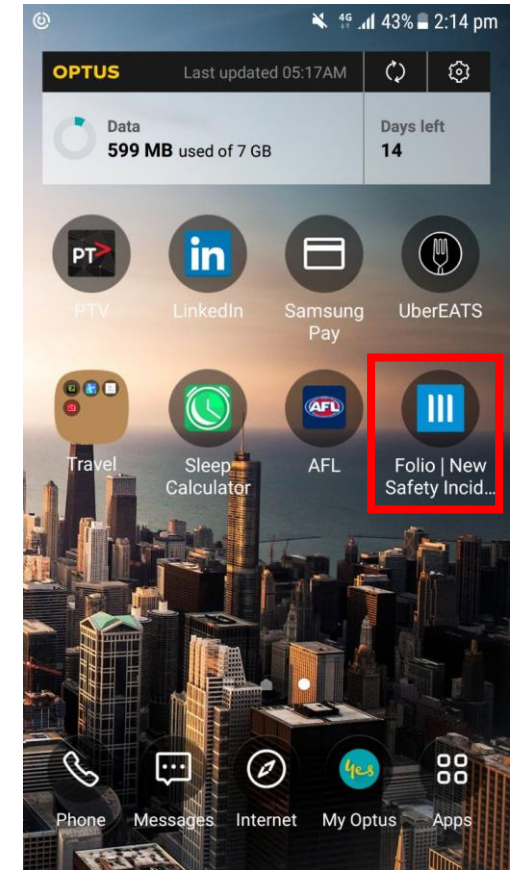
Step 1

Open the link to the incident logging form on your Android device.



Step 2

Select the option 'Add to Home Screen'.



Step 3

The incident logging form will now appear as a link on your home screen.



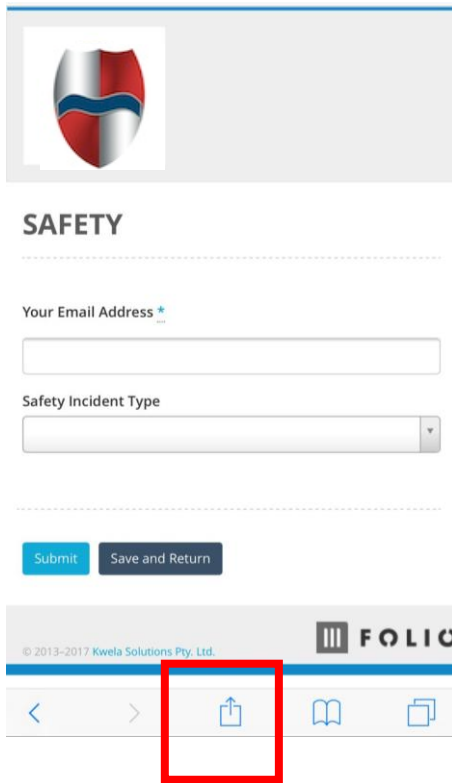
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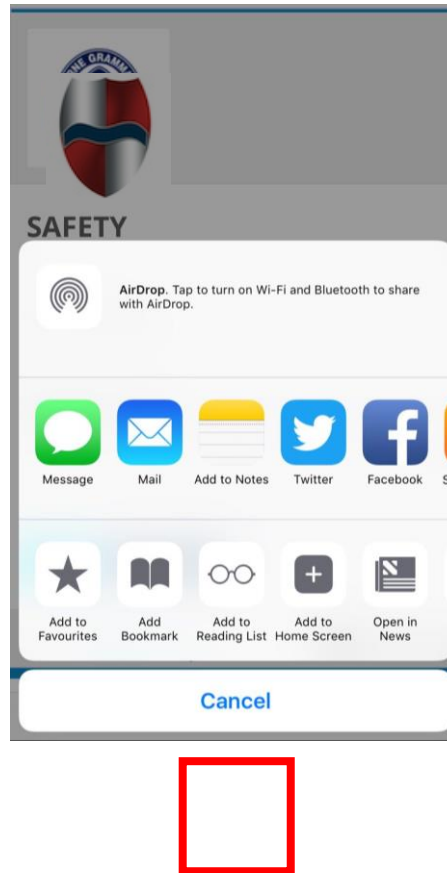
Bookmarking Incident Forms to your iPhone

Use: https://marists.csassurance.com/contracts/new?contract_template=15&token=xzQdsNSgqa2AoqhxsLYR



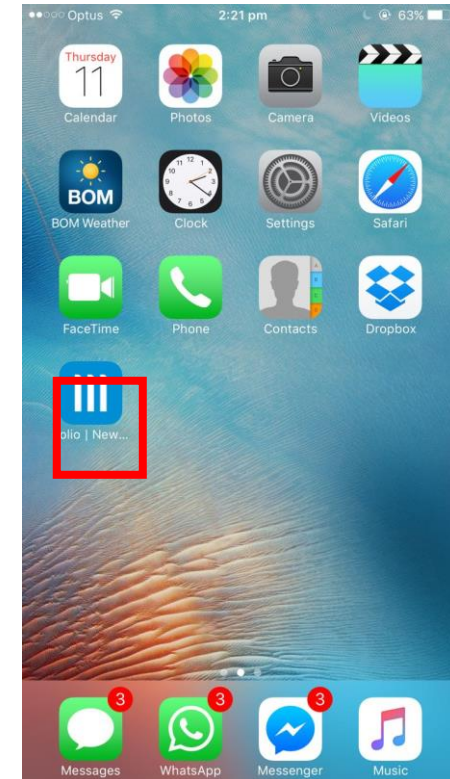
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Marist Insurance Coverage

Players are covered for accidents whilst representing the College through a SchoolCare insurance policy with Catholic Church Insurance. This policy covers the boys while participating in training and matches and also travel to and from School and matches.

The School also maintains a volunteer's policy that covers cricket club officials, including coaches, for public liability issues.